



Summary of Fees and Charges

| Non-Refundable Fees | | Amount |
|---|--|--------|
| Enrolment/admission fees | | \$275 |
| CoE change/deferment (per course) | | \$50 |
| Course cancellation fee (per course) | | \$275 |
| Late payment fee (per week) | | \$30 |
| Re-assessment fee (per unit) | | \$100 |
| Re-enrolment in failed units of competency after course ends – Certificate Level (per unit) | | \$250 |
| Re-enrolment in failed units of competency after course ends – Diploma or Advance level (per unit) | | \$350 |
| Re-enrolment in failed units of competency after course ends – GC/GD level (per unit) | | \$500 |
| Re-enrolment in failed units of competency before the course ends (per unit) | | \$100 |
| Course Outline/Syllabus (per Qualification) | | \$150 |
| Re-print Testamur and Records of Results <u>or</u> Testamur and Academic Report | | \$60 |
| Re-print Student ID | | \$15 |
| Re-print 1 document only (Testamur/Records of Results/Academic Report/Statement of Attainment/ Certificate of Completion for General English) | | \$40 |
| Completion Letter | | \$40 |
| Postage Fee (Within Australia) | | \$15 |
| Postage Fee (Outside Australia) *subjected to fees by Australia Post (Insurance cover included) *min. | | \$50 |
| Printing & Copying documents that are not related to RBIT assignments (Black & White) *per page | | \$0.20 |
| Printing & Copying documents that are not related to RBIT assignments (Colour) | | \$1.00 |
| Refund to overseas account bank fee | | \$30 |
| If support service attracts an additional cost to the learner, the administration officer will advise the fees to the student and the student must agree prior to enrolment | | |

| Refund Table | | | |
|---|-----------------------|-----------------------------|-------|
| Notice Period given by, or on behalf of student | Refund (% of Tuition) | Cancellation (% of Tuition) | Total |
| 121 days or more, prior to course commencement | 100% | 0% | 100% |
| 71-120 days, prior to course commencement | 90% | 10% | 100% |
| 28-70 days, prior to course commencement | 70% | 30% | 100% |
| 28 days or less, prior to course commencement | 0% | 100% | 100% |